

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

September 21, 2015 Meeting Minutes

4:00 p.m., Public Hearing Room, DEP, Trenton

Board Members:

Present

Philip Brilliant
Lawra Dodge
Joseph Fallon
Joann Held
Christopher Motta
Mark Pedersen
Kathi Stetser
Peter Strom
Constantine Tsentas
Ira Whitman

Absent

Jorge Berkowitz
Jeffrey Hoffman (joined meeting at 4:54 PM)
Michael Pisauro

Others Present:

Board Staff Dana Haymes
DAG Kimberly Hahn

Proceedings:

- **Meeting called to Order at 4:06 by Chairman Pedersen**
- **Roll Call**
- **Approval of the Minutes**

Minutes of August 3, 2015

Motion to approve the minutes by Mark Pedersen. Motion seconded by Philip Brilliant.

All present voted yes, except Mark Pedersen abstained. The motion was carried.

- **Chairman's Report:**

No Report.

- **Report of the Secretary:**

No Report.

- **Report of the Audit Committee: Philip Brilliant**

The names of 5 additional LSRPs have been selected for audit in September 2015. New Board Members will participate on the Audit Review Team.

Audits deemed complete:

Heather Steffe – 586039 – February 2015
Robert Gascoyne – 574147 – February 2015
Donald Varner - 576309 – April 2015

- **Report of the Continuing Education Committee: Lawra Dodge**

Motion by Lawra Dodge to approve 1 application for approval of Continuing Education Credit, as follows:

Environmental Site Assessments (RV 7856) – 1 Regulatory CEC

Motion seconded by Philip Brilliant.

All present voted yes. The motion was carried.

Motion by Lawra Dodge to disapprove 1 application for approval of Continuing Education Credit, as follows:

Environmental Risks in Construction (RV 7261)

Motion seconded by Joann Held.

Roll Call Vote:

Jorge Berkowitz – absent

Philip Brilliant – Yes

Lawra Dodge – Yes
Joseph Fallon - Yes
Joann Held – Yes
Jeffrey Hoffman – absent
Christopher Motta – Yes
Mark Pedersen – Yes
Michael Pisauro – absent
Kathi Stetser – Yes
Peter Strom – Yes
Connie Tsentas – Yes
Ira Whitman – No

The motion was carried.

- **Report of the Finance Committee: Constantine Tsentas**

No Report.

- **Report of the Licensure Committee: Ira Whitman**

The next LSRP examination will be held on March 15, 2016.

Application period for license renewal closed today for LSRPs with December license expiration.

Motion by Ira Whitman to go into closed session to discuss matter.

Motion seconded by Mark Pedersen.

All present voted yes. The motion was carried.

Closed session commenced at 4:34 PM.

Jeff Hoffman joined the session at 4:54 PM.

Closed session ended at 5:30 PM.

Listserv will be sent to notify of license application period, license exam date and Case Study class date.

- **Report of the Outreach Committee: Christopher Motta**

The Board is required to identify on the Board Website any contractor to whom the Board has made remuneration in an amount greater than \$17,500. The Outreach Committee will coordinate with the Finance Committee to determine if there are any contractors that should be posted.

- **Report of the Professional Conduct Committee: Jorge Berkowitz**

No Report.

- **Report of the Rules Committee: Joann Held**

The Draft Adoption Package was sent to DAGs Kimberly Hahn and George Schlosser on July 24. Digest of additional changes based on DAG comments will be distributed to Board members. Intend to vote to adopt proposed new rules at next board meeting.

- **Ongoing Business:**

None.

- **New Business:**

Chairman Pedersen noted the appointments of the new Board members to the following committees.

Joseph Fallon: Chairman of Finance Committee, Audit Committee

Peter Strom: Professional Conduct Committee, Outreach Committee, Finance Committee

Kathi Stetser: Finance Committee, Continuing Education Committee, Licensure Committee

Jeffrey Hoffman: Licensure Committee, Outreach Committee

- **Public Comments:**

David Hoffman, LSRP. Mr. Hoffman thanked the Board for approval of the LSRPA regulatory roundtable breakfast. The next one will be September 29, 2015 in Livingston, NJ. Mr. Hoffman also noted that a child care course will be held by the LSRPA, and the LSRPA will submit an application for approval soon.

Mark Pietrucha, LSRP. Noted that an LSRPA committee meets regularly on liability and risk management issues, and doesn't think the Board should overlook the importance of this issue to LSRPs.

Meeting adjourned at 5:56 PM.